

Harrow Community Fund Guidance [Grant Ref: HCF0125]

Guidance Document

Small grants (up to £5,000) and a large grant (£40,000) are available to support charitable initiatives that benefit the inhabitants of the London Borough of Harrow.

Fund Aims

Charitable purposes for the benefit of the inhabitants of the London Borough of Harrow.

Grant Streams

Small Grants – Up to £5,000

Large Grant - £40,000 Total

You can apply for both small and large grants. Please note that this will require submitting two separate application forms, one for each stream.

A minimum of £80,000 is available for this fund, which will be distributed among 8 organisations (if all apply for the maximum amount) for small grants, and 1 organisation for a large grant. Harrow Giving is actively fundraising to increase the total available funding for this programme.

Activity

The funds co-designers suggested small grants would be at least 3 months of activity and the large grant should be at least 12 months activity. However, they gave flexibility around this. Please outline your proposed timeline, including any factors influencing the start and end dates, as well as duration.

Eligibility

You need to be applying as:

- a constituted not-for-profit organisation (company limited by guarantee, community interest company (non-profit and limited by guarantee), registered charity, co-operative, unincorporated organisation)
- with a minimum of 2 unrelated trustees/directors (these trustees / directors should be as listed where relevant on the Charity Commission / Companies House)
- an annual income of under £500,000
- with a bank account in the name of the organisation

The activities for which you are applying for funding need to be legally charitable and benefit Harrow residents.

Monitoring - Reporting on the grant

You will need to report back to Harrow Giving who are committed to light-touch reporting for grants.

We can help and support you with completing the monitoring form.

We will also be creating a public list of the grants awarded, detailing the organisations and their respective funded projects.

What can the funding be used for?

- People – staffing and volunteer costs
- Communications - marketing and advertising costs
- Equipment – any equipment you need to deliver this work
- Resources – any activity costs needed for your team to do this work.
- Overheads / Core Costs

We cannot fund:

- activities that make profits for private gain
- religious activities (we can fund religious organisations if their project benefits the wider community and does not include religious content)
- projects where political activities are the main purpose, or that support or oppose a specific political party
- lobbying activities
- things you've spent money on in the past and are looking to claim for now (retrospective costs)
- loan repayments
- the topping up of organisation reserves.

How decisions will be made:

Small Grants – A cross-agency panel, comprising representatives from the Voluntary & Community Sector (VCS), Harrow Council, the National Health Service (NHS) / Health Collaboratives, the Private Sector (Local Business), and local residents (adults and young people), will review and score applications before making final decisions on grant recipients.

Large Grant – A cross-agency panel, including members from the VCS, Harrow Council, NHS / Health Collaboratives, the Private Sector (Local Business), and local residents (adults and young people), will score and select up to five organisations. These organisations will then be invited to present their proposals at a Dragons' Den-style event. The "Dragons" will then make a decision on one of the organisations.

Support Available

Voluntary Action Harrow [VAH] (contact@vah.org.uk) can support with:

- Discussing project ideas
- Reading and reviewing applications

Support will also be available to applicants who are selected for the Dragons' Den-style event, where assistance will be provided to help refine and strengthen your pitch.

Deadline

10am, 13th February 2025

How To Apply

1. Option One

Please send a completed application form to: grants@harrowgiving.org.uk

2. Option Two

Please send a video application to: grants@harrowgiving.org.uk

- Please communicate with Harrow Giving Grants Management Team if you are going to be applying in this way.
- Support is available from VAH for 5 groups who would like help with filming of these videos. Deadline for this support is 4pm, 24th January 2025.

When will we find out

We will aim to inform you if you have been successful within four weeks of the deadline.

How was this fund created?

Harrow Giving are combining monies for this grant from the Edward Harvist Trust, Co-Production Fund, Harrow Wins, donations from businesses and fundraising appeals.

The fund was co-designed with 27 other VCS organisations, through a consensus-decision making approach.

We thank all the organisations that contributed in creating this fund and wish all organisations the best in making their applications.

How you can help

Harrow Giving is actively fundraising for the Harrow Community fund and you can help get the message out:

- Help grow our social media presence: Please follow Harrow Giving and share our posts. Harrow Giving is active on [Facebook](#), [Instagram](#) and [LinkedIn](#).
- Funded projects: highlight when Harrow Giving has funded your organisation, use the logo, tag Harrow Giving on social media. This shows the public how their money is helping Harrow residents.
- Harrow Wins: The Harrow Community Fund benefits from all tickets sold through Harrow Wins. If you are signed up to Harrow Wins, make sure you are promoting your cause. If you are interested in signing up please do so here: <https://www.harrowwins.co.uk/good-causes>
- Winter Appeal: If your organisation is not actively fundraising, please share the Harrow Giving winter appeal: <https://harrow-giving-winter-appeal.raiselysite.com/>

Other Funding Available

Voluntary Action Harrow has compiled a list of other funding available. This document will be updated on a regular basis so please keep the document link saved.

https://docs.google.com/document/d/1aroa5KIVQr04gaHEoVwmv2AhoO_mOXNOG7PPAEj5as/edit?usp=sharing

About Us

Harrow Giving is a local charity that funds small local projects to make a positive difference in the lives of Harrow residents. Harrow Giving is a trading name of Harrow Together (registered charity no. 1167770) and is managed by Voluntary Action Harrow (VAH).

www.harrowgiving.org.uk

About Harrow Council [Fund Partner]

Harrow Council is the local government authority responsible for overseeing public services and administration within the London Borough of Harrow.

www.harrow.gov.uk